

Institution: CUNY Queens College (190664)
User ID: 36C0024

Overview

Human Resources Overview

Welcome to the IPEDS Human Resources (HR) survey component. This survey collects important information about your institution's faculty and staff.

Recent changes

- New occupational categories replaced the primary function/occupational activity categories previously used in the IPEDS HR survey. The change was required to align the IPEDS HR categories with the 2010 Standard Occupational Classification (SOC) System. For additional information on the IPEDS HR survey and how it relates to the 2010 SOC system, refer to the section of the IPEDS HR instructions called, "Reporting Staff by Occupational Category."
- A few other changes were made to the IPEDS HR survey that is applicable to degree-granting institutions. These changes can be found in the section of the IPEDS HR instructions called, "Changes in Reporting."
- Survey became part of the IPEDS Spring data collection.

Resources:

- The NEW IPEDS HR/SOC Information Center can be found at the following website: <http://nces.ed.gov/ipeds/resource/soc.asp>. (The new center includes, but is not limited to the following links: New (2012-13) IPEDS Occupational Categories and 2010 SOC crosswalk; 2012-13 IPEDS HR survey material; Standard Occupational Classification (SOC) System material; IPEDS HR/SOC Browse Tool; and Web Tutorials.)
- To download the survey materials for this component: [Survey Materials](#)

Data reporting reminders:

- Enter data on each displayed screen. If a screen is not applicable, enter at least one zero in a field on the screen.
- Report staff members difficult to categorize in the "Human Resources Survey Evaluation" box at the end of the survey.

You must enter data on each displayed screen. If a screen is not applicable, you must enter at least one zero in a field on the screen.

To access your prior year data submission for this component: [Reported Data](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Human Resources Screening Questions

Does your institution have any **part-time** staff?

If you answer **Yes** to this question, you will be provided the screens to report part-time staff.

Yes No

Does your institution have 15 or more full-time staff?

Yes No

Do ALL of the instructional staff at your institution fall into any of the following categories?

If you answer **Yes** to any of the questions below, the full-time instructional staff screens of **Part G** are **NOT** applicable to your institution and you will **NOT** be required to report data for the full-time instructional staff screens of **Part G**. However, Part G will still be required for reporting data for full-time non-instructional staff.

- | | | |
|-------------------------------------|---------------------------|---------------------------------------------------------------------------------------------------|
| <input checked="" type="radio"/> No | <input type="radio"/> Yes | Are ALL of the instructional staff military personnel? |
| <input checked="" type="radio"/> No | <input type="radio"/> Yes | Do ALL of the instructional staff contribute their services (e.g., members of a religious order)? |
| <input checked="" type="radio"/> No | <input type="radio"/> Yes | Do ALL of the instructional staff teach pre-clinical or clinical medicine? |

The reporting of data by gender AND race/ethnicity is optional this year as it is in even-numbered years.

Do you wish to report data by gender AND race/ethnicity this year?

If you answer **No**, screens to report data by employment status (full-time and part-time) and occupational category will be displayed.

If you answer **Yes**, screens to report data by employment status (full-time and part-time), occupational category, and gender AND race/ethnicity will be displayed and you must complete all applicable screens.

- No, I will not report data by gender and race/ethnicity this year
- Yes, I will report data by gender and race/ethnicity this year

You may use the space below to provide context for the data you've reported above.

Institution: CUNY Queens College (190664)

User ID: 36C0024

Human Resources Screening Questions

Does your institution have a tenure system?

*If you answer **Yes** to this question, you will be provided the screens to report some data by tenure status.*

Yes No

Does your institution have graduate assistants?

*If you answer **Yes** to this question, you will be provided the screens to report graduate assistants.*

Yes No

Did your institution hire any full-time permanent staff who were included on the payroll of the institution between July 1 and October 31, 2012 either for the *first time* (new to the institution) or *after a break in service* AND who were still on the payroll of the institution as of November 1, 2012? (Exclude persons who have returned from sabbatical leave OR full-time Postsecondary Staff who are working less-than-9-month contracts.)

*If you answer **Yes** to this question and your institution has 15 or more full-time staff, you will be provided the screens to report **full-time permanent new hires** in **Part H**.*

Yes No

Native Hawaiian or Other Pacific Islander								
White	48	44	9		16			117
Two or more races								0
Race and ethnicity unknown								0
Total women	63	69	15	0	18	0	165	
Total (men+women)	206	141	28	0	36	0	411	

Native Hawaiian or Other Pacific Islander									
White		3	33		21				57
Two or more races									0
Race and ethnicity unknown									0
Total women	0	4	70	0	23	0	0	97	
Total (men+women)	0	5	133	0	34	0	0	172	

Native Hawaiian or Other Pacific Islander									
White	1		2	1					4
Two or more races									0
Race and ethnicity unknown									0
Total women	4	0	3	3	0	0	0	0	10
Total (men+women)	9	1	7	6	3	0	0	0	26

Part A - Full-time instructional staff

**Number of full-time instructional staff without faculty status
by gender and race/ethnicity**

As of November 1, 2012

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Total
Men	
<u>Nonresident alien</u>	0
<u>Hispanic/Latino</u>	
<u>American Indian or Alaska Native</u>	
<u>Asian</u>	
<u>Black or African American</u>	
<u>Native Hawaiian or Other Pacific Islander</u>	
<u>White</u>	
<u>Two or more races</u>	
<u>Race and ethnicity unknown</u>	
Total men	0
Women	
<u>Nonresident alien</u>	
<u>Hispanic/Latino</u>	
<u>American Indian or Alaska Native</u>	
<u>Asian</u>	
<u>Black or African American</u>	
<u>Native Hawaiian or Other Pacific Islander</u>	
<u>White</u>	
<u>Two or more races</u>	
<u>Race and ethnicity unknown</u>	
Total women	0
Total (men+women)	0

Part A - Full-time instructional staff

**Number of full-time instructional staff
 by tenure status, and function**

As of November 1, 2012

	Tenured	On Tenure Track	Not on Tenure Track			Without Faculty status	Total
			Multi-year contract	Annual contract	Less-than-annual contract		
Total carried forward from previous screens	411	172	0	26	0	0	609
<u>Instruction</u>	411	172	0	26	0	0	609
Exclusively credit	353	156		26			535
Exclusively not-for-credit							0
Combined credit/not-for-credit	58	16					74
Instruction/research/public service							0

Part A - Full-time instructional staff - Totals**Total number of full-time instructional staff
by gender and race/ethnicity****As of November 1, 2012**

Race/ethnicity	Total men	Total women	Total (men+women)
<u>Nonresident alien</u>	10	23	33
<u>Hispanic/Latino</u>	15	17	32
<u>American Indian or Alaska Native</u>	0	1	1
<u>Asian</u>	29	34	63
<u>Black or African American</u>	18	19	37
<u>Native Hawaiian or Other Pacific Islander</u>	1	0	1
<u>White</u>	263	178	441
<u>Two or more races</u>	1	0	1
<u>Race and ethnicity unknown</u>	0	0	0
Total	337	272	609

Part B - Full-time non-instructional staff

**Number of full-time non-instructional staff
by occupational category, gender, and race/ethnicity**

As of November 1, 2012

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Instructional Staff (carried forward from Part A)	Postsecondary Teachers	
		Research	Public Service
Men			
Nonresident alien	10	0	
Hispanic/Latino	15		
American Indian or Alaska Native	0		
Asian	29		
Black or African American	18		
Native Hawaiian or Other Pacific Islander	1		
White	263		
Two or more races	1		
Race and ethnicity unknown	0		
Total men	337	0	0
Women			
Nonresident alien	23		
Hispanic/Latino	17		
American Indian or Alaska Native	1		
Asian	34		
Black or African American	19		
Native Hawaiian or Other Pacific Islander	0		
White	178		
Two or more races	0		

<u>Race and ethnicity unknown</u>	0		
Total women	272	0	0
Total (men+women)	609	0	0

Part B - Full-time non-instructional staff

**Number of full-time non-instructional staff
by occupational category, gender, and race/ethnicity**

As of November 1, 2012

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Archivists, Curators, and Museum Technicians	Librarians	Library Technicians	Other Teachers and Instructional Support Staff
Men				
Nonresident alien				
Hispanic/Latino				
American Indian or Alaska Native				
Asian				
Black or African American				1
Native Hawaiian or Other Pacific Islander				
White	1	1		7
Two or more races				
Race and ethnicity unknown				
Total men	1	1	0	8
Women				
Nonresident alien				1
Hispanic/Latino				1
American Indian or Alaska Native				
Asian				
Black or African American				

Native Hawaiian or Other Pacific Islander				
White			1	9
Two or more races				
Race and ethnicity unknown				
Total women	0	0	1	11
Total (men+women)	1	1	1	19

Part B - Full-time non-instructional staff

**Number of full-time non-instructional staff
by occupational category, gender, and race/ethnicity**

As of November 1, 2012

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Management Occupations	Business and Financial Operations Occupations	Computer, Engineering, and Science Occupations	Community Service, Legal, Arts, and Media Occupations	Healthcare Practitioners and Technical Occupations
Men					
Nonresident alien			2		
Hispanic/Latino	5		11	2	
American Indian or Alaska Native					
Asian	6	1	20	4	1
Black or African American	4	3	10	1	
Native Hawaiian or Other Pacific Islander					
White	27	2	29	7	3
Two or more races			2		
Race and ethnicity unknown					
Total men	42	6	74	14	4
Women					
Nonresident alien			3		
Hispanic/Latino	5	7	3	3	
American Indian or Alaska Native			1		
Asian	1	9	3	7	
Black or African American	9	7	2	5	

Native Hawaiian or Other Pacific Islander					
White	21	9	13	19	1
Two or more races					
Race and ethnicity unknown					
Total women	36	32	25	34	1
Total (men+women)	78	38	99	48	5

Part B - Full-time non-instructional staff

**Number of full-time non-instructional staff
by occupational category, gender, and race/ethnicity**

As of November 1, 2012

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Service Occupations	Sales and Related Occupations	Office and Administrative Support Occupations	Natural Resources, Construction, and Maintenance Occupations	Production, Transportation, and Material Moving Occupations	Grand Total (All full-time staff)
Men						
Nonresident alien						12
Hispanic/Latino	10		4	8	5	60
American Indian or Alaska Native	1					1
Asian	9		5	1	2	78
Black or African American	34		7	1	8	87
Native Hawaiian or Other Pacific Islander						1
White	6		8	24	26	404
Two or more races						3
Race and ethnicity unknown						0
Total men	60	0	24	34	41	646
Women						
Nonresident alien						27
Hispanic/Latino	28		27			91
American Indian or Alaska Native						2
Asian	3		19			76
	23		28			93

Black or African American							
Native Hawaiian or Other Pacific Islander							0
White	5		92				348
Two or more races							0
Race and ethnicity unknown							0
Total women	59	0	166	0	0	0	637
Total (men+women)	119	0	190	34	41		1,283

Part B - Full-time non-instructional staff

**Number of full-time non-instructional staff
by tenure status and occupational category**

As of November 1, 2012

Occupational category	Tenured	On Tenure Track	Not on Tenure Track			Without Faculty status	Total
			Multi-year contract	Annual contract	Less-than-annual contract		
Postsecondary Teachers - Research							0
Postsecondary Teachers - Public Service							0
Archivists, Curators, and Museum Technicians						1	1
Librarians						1	1
Library Technicians						1	1
Other Teachers and Instructional Support Staff						19	19
Management Occupations						78	78
Business and Financial Operations Occupations						38	38
Computer, Engineering, and Science Occupations						99	99
Community Service, Legal, Arts, and Media Occupations						48	48
Healthcare Practitioners and Technical Occupations						5	5

Part G - Salary Worksheet

Number of full-time, non-medical, instructional staff for calculation of total number of months

As of November 1, 2012

Gender and academic rank	9-Month Contract or Employment agreement	10-Month Contract or Employment agreement	11-Month Contract or Employment agreement	12-Month Contract or Employment agreement	Total employees for Salary reporting	Total Number of Months	Total full-time, non-medical, instructional staff from Part A	Balance (All other full-time instructional staff)
Men								
Professors	0	0	0	148	148	1,776	148	0
Associate professors	0	0	0	74	74	888	74	0
Assistant professors	0	0	0	80	80	960	80	0
Instructors	0	0	0	3	3	36	3	0
Lecturers	0	0	0	32	32	384	32	0
No academic rank					0	0	0	0
Total men	0	0	0	337	337	4,044	337	0
Women								
Professors	0	0	0	67	67	804	67	0
Associate professors	0	0	0	73	73	876	73	0
Assistant professors	0	0	0	88	88	1,056	88	0
Instructors	0	0	0	3	3	36	3	0
Lecturers	0	0	0	41	41	492	41	0
No academic rank					0	0	0	0
Total women	0	0	0	272	272	3,264	272	0
Total (men + women)	0	0	0	609	609	7,308	609	0

Part G - Salary outlays for full-time instructional staff

**Salary outlays for full-time, non-medical, instructional staff
by gender and academic rank**






As of November 1, 2012

Gender and academic rank	Headcount (from Part G, screen 1) OR Total employees for Salary reporting	Total Number of Months (from Part G, screen 1)	Salary Outlays	Weighted average Salaries per month
Men				
Professors	148	1,776	17,028,957	9,588
Associate professors	74	888	6,667,743	7,509
Assistant professors	80	960	5,972,581	6,221
Instructors	3	36	189,740	5,271
Lecturers	32	384	2,150,603	5,601
No academic rank	0	0		
Total men	337	4,044	32,009,624	7,915
Women				
Professors	67	804	7,239,599	9,004
Associate professors	73	876	6,492,319	7,411
Assistant professors	88	1,056	6,554,943	6,207
Instructors	3	36	178,178	4,949
Lecturers	41	492	2,721,334	5,531
No academic rank	0	0		
Total women	272	3,264	23,186,373	7,104
Total (men + women)	609	7,308	55,195,997	7,553

Part G - Salary outlays for full-time non-instructional staff

**Salary outlays for full-time, non-medical, non-instructional staff
by occupational category**

As of November 1, 2012

Occupational category	 Number of full-time staff	 Total salary outlays
<u>Postsecondary Teachers - Research</u>	0	
<u>Postsecondary Teachers - Public Service</u>	0	
<u>Library and Instructional Support Occupations</u>	22	1,702,398
<u>Management Occupations</u>	78	 9,090,443
<u>Business and Financial Operations Occupations</u>	38	2,614,034
<u>Computer, Engineering, and Science Occupations</u>	99	6,666,354
<u>Community Service, Legal, Arts, and Media Occupations</u>	48	3,440,281
<u>Healthcare Practitioners and Technical Occupations</u>	5	401,980
<u>Service Occupations</u>	119	4,060,573
<u>Sales and Related Occupations</u>	0	
<u>Office and Administrative Support Occupations</u>	190	7,784,356
<u>Natural Resources, Construction, and Maintenance Occupations</u>	34	 2,389,459
<u>Production, Transportation, and Material Moving Occupations</u>	41	 3,133,845

Part D - Part-time staff

**Number of part-time staff
by occupational category, gender, and race/ethnicity**

As of November 1, 2012

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Postsecondary Teachers		
	Instructional Staff	Research	Public Service
Men			
Nonresident alien	21		
Hispanic/Latino	25		
American Indian or Alaska Native	1		
Asian	35		
Black or African American	22		
Native Hawaiian or Other Pacific Islander			
White	311		
Two or more races			
Race and ethnicity unknown			
Total men	415	0	0
Women			
Nonresident alien	24		
Hispanic/Latino	27		
American Indian or Alaska Native			
Asian	46		
Black or African American	18		
Native Hawaiian or Other Pacific Islander			
White	309		
Two or more races	2		
Race and ethnicity unknown			

Total women	426	0	0
Total (men+women)	841	0	0

Part D - Part-time staff

**Number of part-time non-instructional staff
by occupational category, gender, and race/ethnicity**

As of November 1, 2012

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	<u>Archivists, Curators, and Museum Technicians</u>	<u>Librarians</u>	<u>Library Technicians</u>	<u>Other Teachers and Instructional Support Staff</u>	<u>Library and Instructional Support Occupations</u>
Men					
Nonresident alien				2	2
Hispanic/Latino					0
American Indian or Alaska Native					0
Asian				3	3
Black or African American				4	4
Native Hawaiian or Other Pacific Islander					0
White				25	25
Two or more races					0
Race and ethnicity unknown					0
Total men	0	0	0	34	34
Women					
Nonresident alien				3	3
Hispanic/Latino				2	2
American Indian or Alaska Native					0
Asian				7	7
Black or African American				8	8

Native Hawaiian or Other Pacific Islander				1	1
White				25	25
Two or more races					0
Race and ethnicity unknown					0
Total women	0	0	0	46	46
Total (men+women)	0	0	0	80	80

Part D - Part-time staff

**Number of part-time staff
by occupational category, gender, and race/ethnicity**

As of November 1, 2012

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Management Occupations	Business and Financial Operations Occupations	Computer, Engineering, and Science Occupations	Community Service, Legal, Arts, and Media Occupations	Healthcare Practitioners and Technical Occupations
Men					
Nonresident alien			1		
Hispanic/Latino			6		
American Indian or Alaska Native					
Asian			5		
Black or African American					
Native Hawaiian or Other Pacific Islander					
White			3		
Two or more races					
Race and ethnicity unknown			1		
Total men	0	0	16	0	0
Women					
Nonresident alien					
Hispanic/Latino			1		
American Indian or Alaska Native					
Asian			3		
Black or African American			1		

Native Hawaiian or Other Pacific Islander					
White			2		
Two or more races					
Race and ethnicity unknown					
Total women	0	0	7	0	0
Total (men+women)	0	0	23	0	0

Part D - Part-time staff

**Number of part-time staff
by occupational category, gender, and race/ethnicity**

As of November 1, 2012

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Service Occupations	Sales and Related Occupations	Office and Administrative Support Occupations	Natural Resources, Construction, and Maintenance Occupations	Production, Transportation, and Material Moving Occupations	Grand Total (All part-time staff)
Men						
Nonresident alien			3			27
Hispanic/Latino	6		24			61
American Indian or Alaska Native						1
Asian			37			80
Black or African American	4		20			50
Native Hawaiian or Other Pacific Islander						0
White	1		55			395
Two or more races			1			1
Race and ethnicity unknown						1
Total men	11	0	140	0	0	616
Women						
Nonresident alien			4			31
Hispanic/Latino	3		44			77
American Indian or Alaska Native						0
Asian	3		58			117
	4		32			63

Black or African American							
Native Hawaiian or Other Pacific Islander	1		2				4
White			109				445
Two or more races			2				4
Race and ethnicity unknown							0
Total women	11	0	251	0	0	0	741
Total (men+women)	22	0	391	0	0	0	1,357

Part E - Part-time staff

**Number of part-time staff
by tenure status and occupational category**

As of November 1, 2012

Occupational category	Tenured	On Tenure Track	Not on Tenure Track			Without Faculty status	Total
			Multi-year contract	Annual contract	Less-than-annual contract		
Postsecondary Teachers	0	0	0	0	841	0	841
Instruction	0	0	0	0	841	0	841
Exclusively credit					776		776
Exclusively not-for-credit					1		1
Combined credit/not-for-credit					64		64
Instruction/research/public service							0
Research							0
Public Service							0
Archivists, Curators, and Museum Technicians							0
Librarians							0
Library Technicians							0
Other Teachers and Instructional Support Staff						80	80
Management Occupations							0
Business and Financial Operations Occupations							0
Computer, Engineering, and Science Occupations						23	23
Community Service, Legal, Arts, and Media Occupations							0
Healthcare Practitioners and Technical Occupations							0

Community Service, Legal, Arts, and Media		
Library and Instructional Support		0
Healthcare Practitioners and Technical		0
Total		1,415

Part H - New Hires - Full-time instructional staff

**Number of newly hired full-time permanent instructional staff
by tenure status, gender, and race/ethnicity
(Hired full time between July 1 and October 31, 2012 and
still on payroll of the institution as of November 1, 2012)**

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Tenured	On Tenure Track	Not on Tenure Track			Without Faculty status	Total
			Multi-year contract	Annual contract	Less-than-annual contract		
Men							
Nonresident alien	1	9					10
Hispanic/Latino	11	4					15
American Indian or Alaska Native							0
Asian	19	8		2			29
Black or African American	12	4		2			18
Native Hawaiian or Other Pacific Islander		1					1
White	202	49		12			263
Two or more races	1						1
Race and ethnicity unknown							0
Total men	246	75	0	16	0	0	337
Women							
Nonresident alien	6	17					23
Hispanic/Latino	12	4		1			17
American Indian or Alaska Native	1						1
Asian	22	10		2			34
Black or African American	7	9		3			19

Native Hawaiian or Other Pacific Islander							0
White	117	57		4			178
Two or more races							0
Race and ethnicity unknown							0
Total women	165	97	0	10	0	0	272
Total (men+women)	411	172	0	26	0	0	609

Part H - New Hires - Full-time staff

**Number of newly hired full-time staff
by occupational category, gender, and race/ethnicity
(Hired full time between July 1 and October 31, 2012 and
still on payroll of the institution as of November 1, 2012)**

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Instructional Staff (carried forward from Part H, screen 1)	Postsecondary Teachers		Library and Instructional Support Occupations
		Research	Public Service	
Men				
Nonresident alien	10			
Hispanic/Latino	15			
American Indian or Alaska Native	0			
Asian	29			
Black or African American	18			1
Native Hawaiian or Other Pacific Islander	1			
White	263			9
Two or more races	1			
Race and ethnicity unknown	0			
Total men	337	0	0	10
Women				
Nonresident alien	23			1
Hispanic/Latino	17			1
American Indian or Alaska Native	1			
Asian	34			
Black or African American	19			
Native Hawaiian or Other Pacific Islander	0			

White	178			10
Two or more races	0			
Race and ethnicity unknown	0			
Total women	272	0	0	12
Total (men+women)	609	0	0	22

Part H - New Hires - Full-time non-instructional staff

**Number of newly hired full-time non-instructional staff
by occupational category, gender, and race/ethnicity**

**(Hired full time between July 1 and October 31, 2012 and
still on payroll of the institution as of November 1, 2012)**

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Management Occupations	Business and Financial Operations Occupations	Computer, Engineering, and Science Occupations	Community Service, Legal, Arts, and Media Occupations	Healthcare Practitioners and Technical Occupations
Men					
Nonresident alien			2		
Hispanic/Latino	5		11	2	
American Indian or Alaska Native					
Asian	6	1	20	4	1
Black or African American	4	3	10	1	
Native Hawaiian or Other Pacific Islander					
White	27	2	29	7	3
Two or more races			2		
Race and ethnicity unknown					
Total men	42	6	74	14	4
Women					
Nonresident alien			3		
Hispanic/Latino	5	7	3	3	
American Indian or Alaska Native			1		
Asian	1	9	3	7	

Black or African American	9	7	2	5	
Native Hawaiian or Other Pacific Islander					
White	21	9	13	19	1
Two or more races					
Race and ethnicity unknown					
Total women		36	32	25	34
Total (men+women)		78	38	99	48
					1
					5

Part H - New Hires - Full-time non-instructional staff and Total New Hires

**Number of newly hired full-time non-instructional staff and Total new hires
by occupational category, gender, and race/ethnicity
(Hired full time between July 1 and October 31, 2012 and
still on payroll of the institution as of November 1, 2012)**

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Service Occupations	Sales and Related Occupations	Office and Administrative Support Occupations	Natural Resources, Construction, and Maintenance Occupations	Production, Transportation, and Material Moving Occupations	Grand Total (All full-time new hires)
Men						
Nonresident alien						12
Hispanic/Latino	10					43
American Indian or Alaska Native	1					1
Asian	9					70
Black or African American	34					71
Native Hawaiian or Other Pacific Islander						1
White	6					346
Two or more races						3
Race and ethnicity unknown						0
Total men	60	0	0	0	0	547
Women						
Nonresident alien						27
Hispanic/Latino	28					64
American Indian or Alaska Native						2
Asian	3					57

Black or African American	23					65
Native Hawaiian or Other Pacific Islander						0
White	5					256
Two or more races						0
Race and ethnicity unknown						0
Total women	59	0	0	0	0	471
Total (men+women)	119	0	0	0	0	1,018

Institution: CUNY Queens College (190664)

User ID: 36C0024

Human Resources Survey Evaluation

Were any staff members difficult to categorize? If so, please explain in the box below.

Institution: CUNY Queens College (190664)

User ID: 36C0024

Prepared by

This survey component was prepared by:

Keyholder SFA Contact HR Contact Finance Contact Other

Name:

Email:

How long did it take to prepare this survey component? hours minutes

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

Summary

Human Resources Component Summary
(Applicable to Degree-granting institutions and Related Administrative Offices)

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the ExPT and sent to your institution's CEO in November 2013.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Number of staff by employment status and occupational category:
Fall 2012

Occupational category	Reported values		FTE staff
	Number of full-time staff	Number of part-time staff	
Total number of staff	1,283	1,357	1,735
Postsecondary Teachers	609	841	889
Instructional Staff	609	841	889
Instruction	609	841	889
Exclusively credit	535	776	794
Exclusively not-for-credit	0	1	0
Combined credit/not-for-credit	74	64	95
Instruction/research/public service	0	0	0
Research	0	0	0
Public Service	0	0	0
Library and Instructional Support Occupations	22	80	49
Librarians, Curators, and Archivists	3	0	3
Archivists, Curators, and Museum Technicians	1	0	1
Librarians	1	0	1
Library Technicians	1	0	1
Other Teachers and Instructional Support Staff	19	80	46
Management Occupations	78	0	78
Business and Financial Operations Occupations	38	0	38
Computer, Engineering, and Science Occupations	99	23	107
Community Service, Legal, Arts, and Media Occupations	48	0	48
Healthcare Practitioners and Technical Occupations	5	0	5
Service Occupations	119	22	126
Sales and Related Occupations	0	0	0
Office and Administrative Support Occupations	190	391	320

**Number of staff by employment status and occupational category:
Fall 2012**

Natural Resources, Construction, and Maintenance Occupations	34	0	34
Production, Transportation, and Material Moving Occupations	41	0	41

NOTE: Full-time-equivalent (FTE) staff is calculated by summing the total number of full-time staff and adding one-third of the total number of part-time staff. Graduate assistants are not included in the above figures. Many of the FTE figures may be included in the DFR.

**Salaries of full-time instructional staff by contract length and academic rank:
Academic year 2012-13**

Academic rank	Full-time instructional staff				Total employees for Salary reporting	Total Number of Months	Salary Outlays	Weighted average Salaries per month
	9-month contracts	10-month contracts	11-month contracts	12-month contracts				
All Ranks				609	609	7,308	\$55,195,997	\$7,553
Professor				215	215	2,580	\$24,268,556	\$9,406
Associate professor				147	147	1,764	\$13,160,062	\$7,460
Assistant professor				168	168	2,016	\$12,527,524	\$6,214
Instructor				6	6	72	\$367,918	\$5,110
Lecturer				73	73	876	\$4,871,937	\$5,562
No academic rank								

NOTE: The above data are based on the Salary outlays part of the IPEDS HR component. The Weighted average salaries per month of full-time instructional staff by academic rank are calculated by adding the salary outlays reported for Men plus Women by academic rank [reported on the Part G, Salary outlays screen] then dividing the sum by the "Total Number of Months" for Men plus Women by academic rank [calculated from data reported on the Part G, Salary Worksheet screen]. Salaries of full-time instructional staff on less-than-9-month contracts are not collected. Also, salaries of medical school staff are not collected. The weighted average salaries per month may be included in the DFR.

Human Resources

CUNY Queens College (190664)

Source	Description	Severity	Resolved	Options
Screen: Salaries for non-instructional staff				
Perform Edits	The amount entered in Part G for Total salary outlays for Management Occupations (\$9,090,443) is outside the expected range of between \$2,496,000 and \$8,580,000 based on an estimated average salary of between \$32,000 and \$110,000 per individual for this category. Please fix your data or enter an explanation for this difference. (Error #1371)	Explanation	Yes	
Reason:	The total salary is a little higher than the expected value. This is correct.			
Related Screens:	Salaries for non-instructional staff			
Perform Edits	The amount entered in Part G for Total salary outlays for Natural Resources, Construction, and Maintenance Occupations (\$2,389,459) is outside the expected range of between \$680,000 and \$2,380,000 based on an estimated average salary of between \$20,000 and \$70,000 per individual for this category. Please fix your data or enter an explanation for this difference. (Error #1379)	Explanation	Yes	
Reason:	The total salary is a little higher than the expected value. This is correct.			
Related Screens:	Salaries for non-instructional staff			
Perform Edits	The amount entered in Part G for Total salary outlays for Production, Transportation, and Material Moving Occupations (\$3,133,845) is outside the expected range of between \$820,000 and \$2,870,000 based on an estimated average salary of between \$20,000 and \$70,000 per individual for this category. Please fix your data or enter an explanation for this difference. (Error #1380)	Explanation	Yes	
Reason:	The total salary is a little higher than the expected value. This is correct.			
Related Screens:	Salaries for non-instructional staff			