

PEN Grade Assignment Form

The PEN Grade Assignment Form is used to assign a PEN (Pending) grade to an active Queens College student for a course in their current semester of attendance. The PEN grade is a temporary grade assigned to a student used to facilitate the implementation of the Procedures for Imposition of Sanctions, whereby the College must hold a student's grade in abeyance pending the outcome of the academic review process.

Submit this form using your CUNYfirst login to: support.qc.cuny.edu.

Contact the QC Hub for any questions or concerns related to this form.

STUDENT INFORMATION

Last Name: _____ First Name: _____

CUNY ID#: _____

CLASS INFORMATION

Course: _____

Class Number: _____ Semester: _____

FACULTY AUTHORIZATION

Faculty Signature: _____ Date: _____