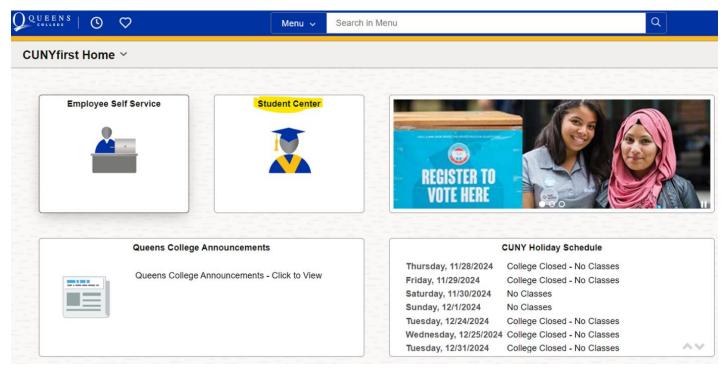
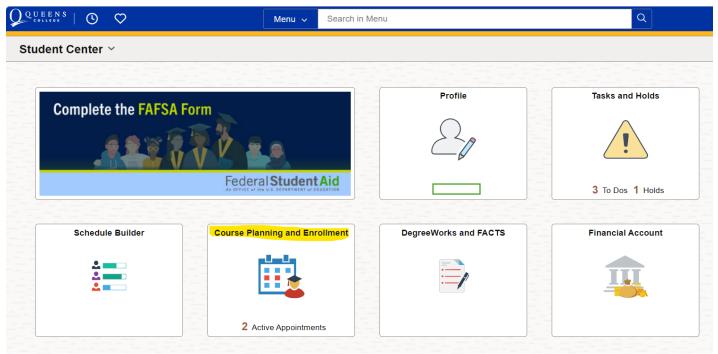
## **ePermit Navigation**

Questions? Submit a ticket at https://support.qc.cuny.edu/support/home



Step 1: Log in to your CUNYfirst Account and go to Student Center:

## Step 2: Click on Course Planning and Enrollment:



**Step 3: Click on ePermit tab on the left side**: You will have two ways to apply; one via automatically fetching the equivalent course at host campus, and the other is by manually inputting the course information.

$\leftarrow$   $\odot$ $\heartsuit$	
Select a Value	
Tiew My Classes/Schedule	
Enrollment Appointments 2	
Q Class Search and Enroll	
🛃 Browse Course Catalog	
ePermit ^	
Add ePermit with Equiv Courses	Option to add an ePermit by automatically fetching the equivalent course (Recommended
Add ePermit	Option to add an ePermit by manually entering the cours
My ePermits	Option to check the status of already submitted requests
Course History	
F View Grades	
Honors and Awards	
- Milestones	

Step 4: To find a course to take on ePermit with an equivalency to a Queens College course, first select Queens College (your Home College)

$\leftarrow$ $\odot$ $\heartsuit$	Q Search in Menu				
Select a Value					
View My Classes/Schedule	Eugenio Maria de Hostos Community College				
Enrollment Appointments 2	Fiorello H. LaGuardia Community College				
Q Class Search and Enroll	Graduate School of Public Health and Health Policy				
Erowse Course Catalog	Herbert H. Lehman College				
ePermit ^	Hunter College				
Add ePermit with Equiv Courses	John Jay College of Criminal Justice				
Add ePermit	Kingsborough Community College				
My ePermits	Macaulay Honors College at CUNY				
Course History	Medgar Evers College New York City College of Technology				
E View Grades					
Honors and Awards	Queens College				

## Step 5: Search for the Queens College course (example: "ACCT 101")

< ⊂   ⊙ ♡	Q. Search in Menu
Browse Course Catalog	
Queens College Change	
Tiew My Classes/Schedule	Search for Courses ()
Enrollment Appointments (2)	Enter keyword e.g. course, subject, topic     Additional ways to search
Q Class Search and Enroll	> Recently Viewed
E Browse Course Catalog	
ePermit ~	
Course History	

## Step 6: Click on the course:

$\leftarrow$   O $\heartsuit$	Q Search i
Course Search Results	
∼ Number of Units	View Search Results
🗆 0 - 3 Units	1 result for keyword:"ACCT 101"
✓ Typically Offered	
□ Fall, Spring	ACCT 101 - Introduction to the Theory and Practice of Accounting I
∽ Grading Basis	3 units Typically Offered Fall, Spring
Graded	

**Step 7: Click on the "fetch equivalent CUNY courses" option.** The "View Classes" option will bring you to the course schedule available at Queens College.

←   ③ ♡		A. Search in Menu	Ø
Course Detail			
Queens College			
View My Classes/Schedule	ACCT 101	View Classes fetch equivalent CUNY course	
Enrollment Appointments (2)	Introduction to the Theory and Practice of Accounting I	чый оналосия только социально осная оказо	
Q Class Search and Enroll	Course Detail Course Career	Undergraduate	
🛃 Browse Course Catalog	Units	•	
ePermit ~	Grading		
Course History	Course Component		
Course History		Queens College	
is View Grades		Division of Social Sciences	
Honors and Awards	Academic Organization	Accounting & Info Systems	
Milestones	Typically Offered	Fall, Spring	
advisors	Description		
View Transfer Credit Report	Fundamentals of accounting information, the foundation of the accounting syste double-entry model, initial, adjusting, and closing entries are covered.	n for recording assets, liability and equity transactions, financial statement principles, and the preparation and interpretation of basic financial statements. Stru	cture,

**Step 8: Click on the host term of the college(s) that you want to apply to.** You can also "View Class sections" to see the schedule available at the host school. Then click on "Request ePermit" and then "Apply for ePermit"

	fetch equivalent CUNY courses			
Queens College ACCT 101 Introduction to the Theory and Practice of Accounting I	Close Apply for ePermit			

d at other Institutions					32
Course		View Class sections	Host Term	Host Session	Request ePermit
BU 101 - Principles of Accounting I		View Class sections	·		No
ECO 27100 - Principles of Accounting 1	*** This course has not been scheduled.				
AC 1010 - Prin Of Acctg 1	*** This course has not been scheduled.				
ACC 1101 - Principles of Accounting I		View Class sections	· ·		No
ECO 36000 - Principles of Accounting I	*** This course has not been scheduled.				
ACC 114 - Introduction to Accounting I		View Class sections	•		No
ACC 1100 - Fundamentals of Accounting		View Class sections	·		No
AMA 101 - Prin Of Accting 1	*** This course has not been scheduled.				
AMA 102 - Prin Of Accting 2	*** This course has not been scheduled.				
	CourseBU 101 - Principles of Accounting IECO 27100 - Principles of Accounting 1AC 1010 - Prin Of Acctg 1AC 1010 - Prin Of Acctg 1ACC 1101 - Principles of Accounting IECO 36000 - Principles of Accounting IACC 114 - Introduction to Accounting IACC 1100 - Fundamentals of AccountingAMA 101 - Prin Of Accting 1AMA 102 - Prin Of Accting	CourseBU 101 - Principles of Accounting IECO 27100 - Principles of Accounting 1AC 1010 - Prin Of Acctg 1AC 1010 - Prin Of Acctg 1AC 1010 - Prin Of Acctg 1ACC 1101 - Principles of Accounting IACC 114 - Introduction to Accounting IACC 1100 - Fundamentals of AccountingAMA 101 - Prin Of Accting 1AMA 102 - Prin Of Accting 2AMA 102 - Prin Of Accting 2	CourseView Class sectionsBU 101 - Principles of Accounting IView Class sectionsECO 27100 - Principles of Accounting 1*** This course has not been scheduled.AC 1010 - Prin Of Acctg 1*** This course has not been scheduled.AC 1010 - Prin Of Acctg 1*** This course has not been scheduled.ACC 1101 - Principles of Accounting I*** This course has not been scheduled.ACC 1101 - Principles of Accounting I*** This course has not been scheduled.ACC 1101 - Principles of Accounting I*** This course has not been scheduled.ACC 114 - Introduction to Accounting IView Class sectionsACC 1100 - Fundamentals of AccountingView Class sectionsAMA 101 - Prin Of Acctig 1*** This course has not been scheduled.AMA 102 - Prin Of Acctig 2*** This course has not been scheduled.	Course   View Class sections   Host Term     BU 101 - Principles of Accounting I   ***   View Class sections   •     ECO 27100 - Principles of Accounting 1   ***   This course has not been scheduled.   •     AC 1010 - Prin Of Acctg 1   ***   This course has not been scheduled.   •     ACC 1101 - Principles of Accounting I   ***   View Class sections   •     ACC 1101 - Principles of Accounting I   ***   View Class sections   •     ACC 1101 - Principles of Accounting I   ***   View Class sections   •     ACC 1101 - Principles of Accounting I   ***   View Class sections   •     ACC 1101 - Principles of Accounting I   ***   View Class sections   •     ACC 1101 - Principles of Accounting I   ***   View Class sections   •     ACC 1101 - Fundamentals of Accounting I   ***   View Class sections   •     AMA 101 - Prin Of Accting 1   ***   This course has not been scheduled.   •     AMA 102 - Prin Of Accting 3   ****   This course has not been scheduled.   •	Course View Class sections Host Term Host Session   BU 101 - Principles of Accounting I View Class sections    ECO 27100 - Principles of Accounting 1 **** This course has not been scheduled.    AC 1010 - Prin Of Acctg 1 **** This course has not been scheduled.    ACC 1101 - Principles of Accounting I View Class sections    ACC 1101 - Principles of Accounting I View Class sections    ACC 1101 - Principles of Accounting I View Class sections    ACC 114 - Introduction to Accounting I View Class sections    ACC 1100 - Fundamentals of Accounting View Class sections    AMA 101 - Prin Of Accting **** This course has not been scheduled.    AMA 102 - Prin Of Accting **** This course has not been scheduled.

**Step 9: Review the permit application**: The "Permit Type" is a required field- prior to submission, students should consult a departmental advisor and receive clarification as to the permit type. You can add multiple colleges on the application for each permit course. If the "Host Session" is not available for a school, then the host school is not open yet for request at that time and you can check with the host school when their permit portal will be available. You can also add any comments on this application that you feel is essential. Then click on the "Submit" button to finalize your request. To check the status of your ePermit application, click on "My ePermits" from Step 3.

					ePerm	nit page				
Email Address:		@	qmail.cuny.edu		Career		Underg	graduate		
Home College:	Queer	ns College			Progra	Program: Undergraduate				
Cum GPA:	3.806				Plan:			Accounting BBA		
*Permit Type:	Major	r Elective 🗸					Accou			
Term:	2024	Fall Term				Status:				
Home Course:		101 - Introductio	on to the Theory	and Practice	e of Create	d By:		10/31/24 10:13:05AM		
ePermit #:	1		od: Manually		Last U	pdate:				
Search for Ho	me Course	<b>_</b>								
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				ACCT IU	i - miroduo		Theory and F	Tactice of Accounting T		
EF Q								< 1-1 o	1 🗸 > >	
*Host College	∗Host Career	Host Term	*Host Session	Subject		∗Catalog	Number	Description		
LaGuardia 🗸	Und 🗸	1252 Q	1 Q	BTA	Q	109	Q	BTA 109 - Principles of Accounting I Part I	+ -	•]
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