

Outcomes Assessment Forum
April 5, 2011

Assessment at Queens College – Preparing for the Middle States Periodic Review Report

Steven Schwarz, Associate Provost

(a short talk following the featured presentation by Dr. Sherri Ondrus,
Director of CUNY's Performance Management Process)

Assessment Steps for Departments (previous)

1. Collect syllabi. Syllabi should incorporate learning goals. Provide model syllabi to department faculty.
2. Collect and examine appropriate student work. Consider use of e-portfolios.
3. Refine and update the department assessment plan, tied to learning goals.
4. Provide report on assessment task progress, and identify the next task.

THE PERIODIC REVIEW REPORT: ISSUES & IDEAS

MSCHE Annual Conference – 2009

D. Klinman & M.E. Petrisko

What is the PRR?

- Major accreditation event
- 5 years after self study
- Retrospective, current, and prospective analysis
- Evidence of ongoing compliance with Requirements of Affiliation & Standards for Accreditation

Major sections of the PRR

- Executive summary
- Response to self study recommendations
- Major challenges/opportunities
- Enrollment & financial data
- Assessment evidence
- Planning & budgeting

Peer review procedures

- 2 peer reviewers, 1 financial reviewer
- Suggestions – collegial advice
- Recommendations – improvement advised to remain in compliance
- Requirements – institution is out of compliance with 1 or more Standards
- Institution has an opportunity to provide a formal response

Typical Commission actions

- Reaffirm accreditation
- Commend institution
- Request progress letter
- Request monitoring report
- Address issue(s) in next self study
- Warning

What happened during last year's PRR process?

- 44 institutions submitted PRRs
- 43 affirmed; 1 postponed
- 22 commendations
- 6 progress letters (14%)
- 11 monitoring reports (25%)
- 7 institutions asked to address issue(s) in next self study (16%)

Standards requiring the most follow-up

- Standard 14: Assessment of Student Learning (33% of institutions)
- Standard 3: Institutional Resources (21% of institutions)
- Standard 7: Institutional Assessment (19% of institutions)
- Standard 2: Planning, Resource Allocation & Renewal (16% of institutions)

Requests to Departments:

1. Ask faculty to e-mail syllabi for W and PLAS courses, to allow committee assessments.
2. Provide description of next task(s) by May 1, 2011.
3. Provide summary of work on current task(s) by July 1, 2011

Send all materials to the Outcomes Assessment Committee
(steven.schwarz@qc.cuny.edu)

Conclusions

- Previous presentation and useful links are posted on the provost's website at
<http://www.qc.cuny.edu/about/administration/Provost/Committees/Pages/Outcomes.aspx>
- Please provide the requested feedback early if possible.
- Thank you for your extraordinary efforts.

Outcomes Assessment Committee

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