



University Human Resources
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Personnel Order 2025-01

February 13, 2025

Amendment to Classification Plan

The City University of New York plans to promulgate the following changes to the classification plan of the Classified Service:

Change the classification from Competitive Class to Labor class for the following existing title:

CUNY Art Model

Title Code 04780

This title was last issued on June 29, 2017.

This position is accredited to Local 2054, District Council 37, AFSCME.

Pay scales and contractual representation have not changed as a result of this revision.

This Personnel Order must be posted conspicuously for a 30-day period.

A handwritten signature in black ink, appearing to read 'Doriane K. Gloria', is written above a horizontal line.

Doriane K. Gloria
Senior Vice Chancellor, University Human Resources

THE CITY UNIVERSITY OF NEW YORK
Classified Civil Service Position Description

Title	CUNY Art Model
Title Code	04780
FLSA Status	Non-Exempt
Date Issued	June 29, 2017
Date Revised	February 13, 2025

General Duties and Responsibilities

Art Models pose for various Art Department classes throughout the University. Typically, one Art Model will work for an entire class session, whether for approximately three hours (in the case of a class meeting twice a week) or for approximately six hours (in the case of a class meeting once a week). Art Models may be assigned to multiple classes in any given semester. Modeling may be in the nude and involves a variety of poses sustained over varying periods of time.

Qualification Requirements

There are no qualification requirements for this position.

Knowledge, Skills and Abilities

The following knowledge, skills and abilities are required for this position:

- Ability to hold poses requested by the Art instructor over specified periods of time (short gestural or action poses, longer poses for more detailed studies of the figure, etc.)
- Patience and discretion
- Because of the types of poses requested, models generally need to be agile and physically fit.

General Work Tasks

- Under direction of an art instructor, strikes various poses for extended periods of time.
- May alter poses as instructed.

Direct Lines of Promotion

None: This title is classified in the Labor class.

ADDENDUM

L-2024-427

RESOLUTION TO AMEND MUNICIPAL CIVIL SERVICE RULES

Resolution to Amend the Appendices of the City University of New York (CUNY) Civil Service Rules.

At a meeting of the CUNY, Civil Service Commission held on 2/15/24, Upon action of the Personnel Officer of CUNY on 2/15/24 the following resolution was adopted:

WHEREAS the CUNY Civil Service Commission/Personnel Officer deems it necessary to make certain changes to the Appendices of the CUNY Civil Service Rules; AND

WHEREAS the CUNY Civil Service Commission/Personnel Officer has duly advertised and has on 2/15/24 held a public hearing on the matter;

NOW THEREFORE BE IT RESOLVED that subject to the approval of the State Civil Commission, the following changes be made to the Appendices of the CUNY Civil Service Rules:

Appendices

Non-competitive

- Television Media Design Specialist
- Television Media Engineering and Operations Technician
- Television Media Production Specialist

Labor

CUNY Art Model

Submission includes:

- Scanned copy of the signed original of this adopted resolution
- Notice of public hearing
- Affidavit of Publication of Notice
- Transcript of hearing minutes and written comments
- Supporting documentation and information for each requested amendment

Certification of Submission

We attest that this resolution and supporting documents have been reviewed by this office and are complete and accurate. I/We have determined that the request(s) for amendments included in this resolution complies with the standards set forth in State and local Law. This office supports this request and has performed all duties and actions required by the Civil Service Law and local Rules. This submission is complete and appropriate for consideration by the State Civil Service Commission.

Clare Stern 4-9-2024
Chairperson

[Signature] 5-16-24
Senior Vice Chancellor

[Signature] 4-9-2024
Commissioner

[Signature] 5/3/24
Commissioner

DISPOSITION RECORD
(State Civil Service Commission Staff Use Only)

SCSC CONTROL # L-2024-0427

ITEM # 1.44

Proposals Modified or Withdrawn by Agency:

State Civil Service Commission Determination(s):

This is to certify that the State Civil Service Commission met on the date set forth below and rendered the determination(s) indicated on proposals not indicated above as withdrawn by the requesting civil service agency.

State Civil Service Commission Meeting Date:

Action(s) Taken:

Approved

Exceptions/Stipulations:



ATTEST: _____
For the Commission

FILED BY THE SECRETARY OF STATE ON:

Date