Access your Queens College Accounts Before Become a Knight Day

Part 1: Claim your CUNYfirst account

All students must claim their CUNYfirst account in order to register for classes, view and pay their bills, check final grades, sign up for CUNY Alert, Use BrightSpace, Degreeworks as well as other services. Once your account is activated, be sure to save your *CUNYfirst Username* and your *8 digit CUNYfirst Empl ID* in a safe location.

[Video tutorial on how to claim your CUNYfirst account](#)

Part 2: Microsoft 365 email account (Qmail)

After claiming your CUNYfirst account, all students will have access to their M365 email account (also known as Qmail) which will be used for all official college correspondence. M365 uses the same username and password as CUNYfirst, which means that when your CUNYfirst password expires, your M365 password will also expire and you will not be able to enter either account until it has been reset in CUNYfirst.

Note: Students must enter "@Qmail.cuny.edu" after your username in order to log in.

Student Qmail Example: John.Doe25@**Qmail.cuny.edu** Your
password is your CUNYfirst password.

Please click the link below for more assistance:
https://support.qc.cuny.edu/support/solutions/articles/15000081737
https://support.qc.cuny.edu/support/solutions/articles/15000026196
https://support.qc.cuny.edu/support/solutions/articles/15000026197
https://support.qc.cuny.edu/support/solutions/articles/15000072604
https://support.qc.cuny.edu/support/solutions/articles/15000076432

How to reset your CUNYfirst password:
https://support.qc.cuny.edu/support/solutions/articles/15000039013

Part 3 Activating your QC Student Account AMS (formerly CAMS)
Step 1: To activate your Qc Username and Email, go to https://apps.qc.cuny.edu/ams
Click on the **Get Started and Sign Up** button to begin
Step 2: In order to activate your account, you will need to enter your:
- SSN

- PIN (last 6 digits of your CUNYfirst EMPLID)
- Zip Code
- Your Status (Student. Faculty, or Staff,)

In order to continue, the Agreement box has to be checked. Then you can click on **Sign In**.

Step 3: Next, you come to Account System screen that will list your QC username.

The status of this account should be Deactivated. To begin the activation process, click on **Details**.

Step 4: To set up your password, you must meet the following criteria- •
8 to 32 characters
- At least one number
- At least one lower case letter
- At least one capital letter
- Password must be entered twice

After the password is created, click on **GO**.

Step 5: You will be brought back to the Account System screen and your account will be Activated.
Remember to write down your username and password.

Part 4: Queens College ID Card

Step 1: Submit your Q card Photo Online
[How to Submit a Q-Card Photo Online : Queens College Service Desk](#)

Step 2: Pick up your Q card at the Become a Knight Day event

==****Please bring with you your current photo ID as identification****==

Part 5: Receive a QC Knights Armour tee shirt

Before you leave the event, we will give you a Queens College tee shirt as a congratulations that you have taken these crucial steps toward creating your Knights Armour! Enjoy!

We look forward to seeing you again at Queens College soon!