GENERAL MAP

FOUR-YEAR CAREER MAP ADVISORY

Accompanying the Career Milestones, please use the Academic Degree Program Maps link that offers suggested four-year course combinations and prerequisites based on the undergraduate annual bulletin catalog year you started at QC.

All <u>underlined content</u> in this document acts as a hyperlink to important resources for your guidance. Access these links using the command *(ctrl + click)* or if you are using the printed version, please scan the QR codes.

Review your academic program maps to align it with your career milestone map.







ACADEMIC MAP CAREER MAP

Repeat regularly in each academic year (Years 1, 2, 3 & 4

QUEENS COLLEGE

FOUR-YEAR CAREER MAP

GENERAL MAP

Freshman

FALL

SPRING

Career Milestones	Done	Career Milestones
Access <u>Handshake QC</u> *to build a network and		Create a LinkedIn Account
apply for jobs and internships. Create a <u>Draft Resume</u>		Explore career options for your anticipated major.
Take a self-assessment, <u>Focus2</u> , to understand your personality, interests, skills and career options.		Schedule an appointment on <u>QC Navigate</u> with an advisor (career, academic and/or faculty) *
Join a <u>Student Club</u> on campus		Join student clubs and organizations that interest you through <u>Uknighted</u>
Attend the Career Center's Meet and Greet		Attend Career Center's workshops
Orientation*		Participate in a virtual work experience program, Forage

Sophomore

FALL

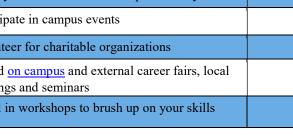
Career Milestones	Done
Update your <u>Handshake QC</u> profile and interests*	
Develop a network of contacts through LinkedIn	
Build out and formulate an effective resume	
Learn how to create spreadsheets, doccuments and presentation slides	
Apply for summer internships	
Attend Career prep workshops, resume, interview and career pathways	

Career Milestones	Done
Identify a mentor and check-in periodically	
Participate in campus events	
Volunteer for charitable organizations	
Attend <u>on campus</u> and external career fairs, local meetings and seminars	
Enroll in workshops to brush up on your skills	





ACADEMIC MAP CAREER MAP







Done

* Repeat regularly in each academic year (Years 1, 2, 3 & 4

QUEENS COLLEGE

FOUR-YEAR CAREER MAP

GENERAL MAP

Junior

FALL

Career Milestones	Done
Update resume to be more succinct and industry ready	
Utilize LinkedIn to further build your network along with using the vault's resources	
Apply for <u>internships</u> on <u>Handshake QC</u>	
Utilize online resources available on the <u>Career</u> <u>Center website</u> and <u>Handshake QC</u>	

Senior

FALL

Career Milestones	Done	(
Take advantage of events offered by <u>Career Center</u> to perfect job search, <u>interviewing</u> and employability skills		1
Schedule an appointment with the career advisor *		
Inform contacts you are in the process of searching for a job]
Apply, apply and <u>apply for more jobs. Record your</u> progress		
Complete a senior thesis or capstone project		(

SPRING

Career Milestones	Done
Acquire <u>technical internship interview</u> readiness	
Attend networking events with professionals	
Secure a summer internship by Senior year	
Identify projects outside the classroom to enhance your professional experience	
Participate in interest specific conferences	

SPRING

Career Milestones	Done
Apply for more jobs. Record your progress and remember to follow-up on your applications	
Secure references and recommendations	
If applicable finish applying to graduate school	
Connect with the <u>alumni office and join QC</u> <u>alumni</u>	
Connect with alumni in LinkedIn groups	
Consider additional certifications and masters programs	





ACADEMIC MAP CAREER MAP

Q U E E N S COLLEGE

