

How to Apply for Graduation

Step 1: Log into <u>home.cunyfirst.cuny.edu</u>. Once you enter the CUNYfirst homepage, click on **Self Service** underneath the Enterprise Menu and then select **Student Center**.

Step 2: In your Student Center page, navigate to your Academics box. Within that area click on the other academic dropdown and choose **Apply for Graduation**.

Despina's Student Center				
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Academics				
<u>Search</u> Plan	🛱 Deadlines 🛛 😡 URL			
Enroll	This Week's Schedule			
My Academics		Class	Schedule	
Apply for Graduation	8	URBST 725-01 LEC (37710)	Mo 6:30PM - 8:30PM Kiely Hall 313	
Academic Planner	B	URBST 753-01 LEC (37478)	Tu 6:30PM - 8:30PM Powdermker 115	
Apply for Graduation Class Schedule Course History Enrollment Verification Enrollment: Add		'	weekly schedule ▶ enrollment shopping cart ▶	

Step 3: Select the Apply for Graduation link for the academic program you wish to apply for.



Note: Only those students who are eligible to graduate by the selected term will be able to continue with their graduation application.

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Step 4: From the **Expected Graduation Term** dropdown box, select the term for which you anticipate completing all of the requirements. Click **Continue**.

Select Graduation Term			
he academic program listed below was selected to apply for graduation. If this is not correct, return to the previous page and select a different academic program.			
Select a valid term to apply for grad terms in which you are able to apply	luation by selecting a value from the dropdown. Only / for graduation will be displayed.		
Program: Master of Arts			
Queens College Graduate			
Degree: Master of Arts Major: Urban Affairs MA			
Expected Graduation Term	2014 Spring Term 🗸		
Graduation Instructions			
If you believe you will be eligible submit your application for gradu	to graduate at the end of Spring 2014, please Jation by March 1, 2014.		
SELECT DIFFERENT PROGRAM	CONTINUE		

Step 5: On the Verify Graduation Data page, click the Submit Application button.

Verify Graduation Data			
Program: Master of Arts			
Queens College Graduate			
Degree: Master of Arts Major: Urban Affairs MA			
Expected Graduation Term Graduation Instructions	2014 Spring Term		
If you believe you will be eligible to graduate at the end of Spring 2014, please submit your application for graduation by March 1, 2014.			
SELECT DIFFERENT PROGRAM	SUBMIT APPLICATION		
SELECT DIFFERENT TERM			

Step 6: You will receive your confirmation message regarding your application for graduation.



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